



## MEMORANDUM

**DATE:** May 6, 2025  
**TO:** NCSC Class T Voting Members  
**FROM:** Brad Captain, Senior Vice President & Chief Corporate Affairs Officer  
**SUBJECT:** NCSC Annual Membership Meeting

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We look forward to seeing you or your representative at the upcoming 44th NCSC Annual Membership Meeting, taking place June 30 in conjunction with CFC Forum in New York City.

This packet includes:

- Official Notice of Meeting
- 2024 NCSC Annual Meeting Minutes
- Class T Candidate Profile
- Class T Delegate Registration Card
- Class T Mail Ballot and Return Envelope

### Meeting Information

At this year's meeting, members will hear a report from NCSC Board President Cozy Nelsen and elect a candidate to fill the Class T director seat in District 4 on the NCSC board. See enclosed candidate profile.

### Registration

Annual meeting registration will take place at the New York Hilton. All delegates attending the meeting should fill out the enclosed Delegate Registration Card and present it to staff at the NCSC registration area on-site.

#### Registration Hours

Sunday, June 29	7 a.m.–5 p.m.
Monday, June 30	7–10 a.m.

### Voting

NCSC bylaws allow voting by mail, electronic means or in person. For this election cycle, NCSC will provide for voting by mail and in person at the meeting. Please note that pursuant to NCSC bylaws, NCSC Class T directors are elected by all NCSC Class T voting members. Under NCSC bylaws, no voting delegate can represent more than one member system.

(Over)

### **To Vote in Person**

Complete and sign (including the signature of an officer of your system) the enclosed Delegate Registration Card and present it to NCSC staff in the registration area. In-person voting will occur during the NCSC Annual Meeting.

### **To Vote by Mail**

- Complete and sign the enclosed Mail Ballot—no photocopies, emails or faxes will be accepted. Place the ballot in the return envelope and mail to Nicole DaDamio at NCSC. *The NCSC bylaws specify that mail ballots must be received at NCSC headquarters by mail at least five business days (**Monday, June 23**) before the meeting to be counted.*
- If you vote by mail and later decide that you prefer to vote in person, NCSC staff can help you revoke your mail ballot and register to vote at the business meeting.

Enclosures (6)